



## BOARD MEETING MINUTES

**DATE:** Wednesday, January 2, 2019

**TIME:** 6:30 PM

**LOCATION:** The Bay, Conference Room

**Board Chair:** Buffy Cranford

**Board Scribe:** Patrick Alexander

### BOARD MEMBERS / ATTENDEES REQUESTED:

\*Buffy Cranford \*Dan Huntley \*Patrick Alexander \*Larry Williams

\*Ron Royer \*De Monson \*Kody Abarr

### AGENDA

1. **Call to Order:** Called to order at 6:32 PM by President Buffy Cranford
2. **Welcome / Introductions:** All board members present except Kody Abarr, Angela Richardson is also present
3. **Meeting Minutes**
  - i. **Approve November 26<sup>th</sup>, 2018 Board of Director Meeting Minutes – Motion to approve by Ron Royer, Seconded by Dan Huntley**
4. **Agenda Action Items**
  - i. **501(c)(3) Reinstatement Update – We are waiting to hear back from Tim Moll, the tax attorney, to see what action needs to be taken. Spending has already been approved to cover the cost of this.**
  - ii. **Compliance Standards Update – Nonprofit Association of the Midlands guidelines were approved to serve as a guide for us going forward. Our next step will be to review in detail their website to determine what will apply to us directly. Dan Huntley is working on this currently. Buffy registered on the website and will review as well. Dan motions for Buffy to review the information and report back to the rest of the BOD. Seconded by Larry. Unanimously approved.**
  - iii. **Financial Review/Audit Update – In previous meetings we determined that we will have a third party review our finances. We still need to determine how and who we want to do this. There is financial information for the past four years on the website and we will try to perform an audit.**
5. **President Report**
  - a. **Representation Opportunities**
    - i. **Classy Tacky Ball – Saturday, February 9 from 7-11 at the Cornhusker Marriott. We are waiting to hear back from Abbie**

Swatsworth on if we need to buy a table or have a booth at the event.

**b. Business**

- i. **Pride Theme & Design Discussion / Artwork Submission – Building Pride: One Brick at a Time – The BOD thinks this theme may be too closely tied to the current government shut down due to border wall funding. Buffy will suggest to the Corporation that we may want to change the theme.**
- ii. **Storage Unit / Inventory – We are waiting until the weather is a little better to do the inventory.**

**6. Reports**

**a. Vice President**

- i. **T-Shirt Ordering Online – The website we were looking at is spreadshirt.com and Dan mad us an account. We will need high resolution submitted to order. We would have the ability to have an online store with multiple items in it. Dan is working on the details.**
- ii. **Volleyball Event – Saturday April 27<sup>th</sup> at Spikes. 8:30 registration, 9:00 play. Ending at 4:30.**

**b. Treasurer**

- i. **Financials Update – Current balance is \$11,470.00, we are waiting on a bill form the tax attorney.**
- ii. **Permits, Licenses & Insurance Update – Larry would like to pay the Hartford payment which is our fire insurance. Larry is working on getting a special designated license for the event in June as well as one for the noise ordinance.**
- iii. **Checking Account / Debit Card Status – Larry would like to change the checking account to make it a requirement for two board members to sign on checks. We will also be making all executive members authorized signers on the account. We will be getting one new debit card and ensuring all previously issued cards are canceled. We will be putting Dan Huntley's name on it.**
- iv. **Square Reader Status – We need to change the password on the account and get new card readers.**
- v. **Larry will contact Vadra and Kephanie**

**c. Secretary**

- i. **Newsletter with Community Outreach Coordinator**
- ii. **Documents/Records Reconciliation – We need to get the paperwork out**

**d. Entertainment Director**

- i. **2019 Benefits & Events**  
**Feb 8 Maxxx Dickens Presents**  
**April 20<sup>th</sup> is Tia Pett**  
**August 12<sup>th</sup> is the Volunteer Party**  
**Sept 13<sup>th</sup> and Nov 8<sup>th</sup> are still TBA**
- ii. **Entertainment Committee Meeting Update – Sunday January 6<sup>th</sup> at 2:00 at Panic**
- iii. **Stella Awards Planning Update – March 30<sup>th</sup> at The Nebraska Club**

- iv. Website Donations – We are waiting on Firespring to get back to us on how donations are processed
  - v. Website Update – We will be getting sponsorship packets on the website this weekend
- e. Sponsorship & Development
- i. Sponsorship Packets Update – Working to get the packets on the website by the weekend, we are waiting to figure a few details out regarding electricity. De is reformatting the form to work in a window envelope. We have about 300 addresses to send these out to and after color printing and postage will likely cost us about \$400.00. De will try to get it down to two pages to make it cheaper. We will be shifting from using partner and sponsor to only using the terminology partner. We will look into reducing the content in the mailer down to one page with information and forms to fill out online.
  - ii. Pride Guide Discussion – Patrick will look into developing an app to supplement the pride guide.
  - iii. Deadlines for Sponsorships, Vendors, Advertising
- f. Community Outreach Coordinator – Not present, will have more information after the next meeting.
- i. Marketing/Communication Strategy & Calendar
  - ii. Community Meetings (LGBT Organizations)
  - iii. Volunteer Development
7. New Business – Tabled to move into the corporation meeting.
- a. Event Opportunities
    - i. Networking/Development
    - ii.
  - b. Next Meeting Date
  - c. Action Item Recap
8. Adjournment: Motion to close meeting at 7:50 by Patrick Alexander, seconded by Larry Williams.
9. Convene to Closed Session (if necessary)

**BOARD CHAIR APPROVAL:**

*(Signature & Date)* \_\_\_\_\_

**BOARD SUB-CHAIR APPROVAL:**

*(Signature & Date)* \_\_\_\_\_